

**VILLAGE OF AVOCA
AGENDA
SEPTEMBER 14, 2023**

- 1. 7:00 PM - Call to Order – Regular Monthly Meeting**
- 2. Pledge Allegiance to the Flag**
- 3. Review – Approve: Minutes from the August 10, 2023 Regular Meeting**
- 4. Review – Approve: Monthly Departmental Reports**
- 5. Visitors: General Comments**
- 6. Lean Wightman Employee Appreciation Presentation**
- 7. Department Heads:**
 - a. Street & Water Departments – Tony Comstock**
 - 1. Sidewalks – South Main Street / Carrington Street**
 - 2. South Main Street Drainage Easement - Schedule**
 - 3. Water at Memorial Park – Install into Building**
 - 4. Smith Street Parking Lot - Schedule**
 - 5. Cemetery – Stones Reset and Camera**
 - 6. Milling / Paving – River Street and Grant Street - Done**
 - 7. Street Shoulders**
 - 8. Railing at Fire Department - Schedule**
 - b. Fire and Ambulance Departments – Chris MacDougal**
 - 1. 2023 Budget Transfer - Done**
 - 2. Multi-Agency Airpack Grant - Village 10% – Review and Discuss Quote
Motion to Approve**
 - 3. New Ladders – Review and Discuss Quote
Motion to Approve**
 - 4. Contractor Update - New Doors / Windows**
 - 5. Cost Associated with E5 – Pay Bill Out of Transfer**
 - 6. Update on Separation to Fire District**
 - a. Tentative Agreement Discussion / Transfer of Real Property**
 - b. Joint Meeting held September 13, 2023**
- 8. Policy Discussions:**
 - a. Policy #3 – Use of Computer – Email and Internet**
 - b. Policy #28 - Village Clerk and Deputy Clerk Policy**
 - c. Policy #32 – Records Retention / Recording Monthly Meeting Policy – Draft
- Ordering of Recording Device**
- 9. Review of Village / Town Joint Meeting on September 13, 2023**
 - a. Internet at Maintenance Shop**
- 10. BAN on Main Street Paving – Review and Motion to Renew**
- 11. Cost of Private Mowing of Cemeteries / Ownership of Cemeteries / Association**

- 12. Update and Discussion on Youth Commission / Summer Activities**
- 13. Update on Meeting with Community Bank on Rates / Accounts - Meeting**
- 14. Review and Approval of Expenditures from the General, Water and Grant Funds**
- 15. AgFest Overview on Funds Raised – August 27, 2023**
- 16. Village Office Hours – Discussion Continued**
- 17. Update on new Gazebo for Main Street Park – Trustee Rodbourn**
 - a. Written Quote and Construction Discussion**
- 18. Discussion on proposed Local Laws**
 - a. Golf Cart / UTV use on Village Streets - Forward to Planning Board for Review**
 - b. 15 MPH Speed Limit on Exchange and Mill Streets – Review of Process**
- 19. Discussion and Quote on Bathrooms at Memorial Park**
 - a. Steel Walls about same Price**
 - b. Pay for materials directly to cover downpayment.**
- 20. Grants Update**
 - 1. Downtown Revitalization Initiative NY Forward – Intent Letter Filed**
 - 2. Bridge and Culvert NY Grant – Contact with Region 6**
Resolution to be Passed
 - 3. Federal Infrastructure Grant – Include Drainage Issues**
 - 4. Clean Energy Grant Update – (4) Phases Completed – Awaiting Award Letter**
 - 5. Windmill Historical Projects – Funding Available**
- 21. Board Discussions / Agendas / Reports on Assignments**
Mayor Tyner
 - 1. Background Checks on Employees – 2 Sites – Hornell and Penn Yan**
 - 2. McAfee Anti-Virus Renewal**
 - a. Trustee Hubbard**
 - b. Trustee Gay**
 - c. Trustee Rowe-Smalt**
 - d. Trustee Rodbourn**

Further Items / Topics:

 - a. Village Clerk / Treasurer Haar**
- 22. Call to Village Attorney for any Legal Issues to be Discussed**
- 23. Visitors: Comments September Meeting Topics**
- 24. Executive Session to Discuss the Specific Employment Details of an Employee – Hiring of Deputy Clerk**
- 25. Regular Meeting Closing / Adjournment**